

**Teacher Binder**  
**Spring 2024 - Camp Myrtlewood**



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## Welcome!

We are so excited for your school to participate in the Rogue Outdoor School (ODS) program. Rogue ODS has amazing, hands-on learning experiences planned for you and your students, both at school and at Camp Myrtlewood. We hope that this packet will have the information you need to feel prepared. Please read through it carefully and refer back to it over the next several weeks as you prepare.

Rogue ODS respects, values, and celebrates the unique attributes, characteristics, and perspectives that make each person who they are. At ODS, we use and support inclusive pronouns. ODS staff will introduce themselves using their gender pronouns (they, she, he, etc.) and will invite students, chaperones, and teachers to do the same. Our goal is for every student to have an opportunity to be true to themselves. More information regarding pronouns and other ways that we support transgender, non-binary, and gender-nonconforming students at ODS can be found on our website at [rogue-ee.com](http://rogue-ee.com).

## Contact Us

If you have any questions regarding the checklist, or other program logistics, please contact the Program Director at [bethany@rogue-ee.com](mailto:bethany@rogue-ee.com)

If you have any questions about supporting students or communicating with families, please contact the Outdoor School Coordinator at [stacey@rogue-ee.com](mailto:stacey@rogue-ee.com)

## Group Leader Expectations

Though many people might be involved in planning the trip, please designate one person to be the *group leader*. The group leader will:

- Be the designated contact.
- Act as or assign a health officer.
- Make final decisions on all aspects of the program, including schedule changes.
- Screen, choose, train, and monitor chaperones.
- Arrange participants in cabins and teaching groups.
- Set clear academic and behavioral goals prior to the program to ensure the students and chaperones are prepared to benefit as fully as possible.
- Prior to the program, meet at least once with all participants to resolve any questions or concerns.
- Remain on site at all times; be visible and available during all aspects of the program.
- Sign paperwork to confirm adult and student counts for final billing.

## Planning Checklist

### ASAP

- Arrange transportation to Camp Myrtlewood for your group (i.e. schedule buses). A small group of High School student leaders will also ride the bus with your classes.
- Read through this teacher binder information.

**One month before field trip- Family and Chaperone information will be sent to you in the coming weeks from Rogue ODS.**

- Copy "Family Welcome Letter" and send one home with each student.
- Contact the Outdoor School Coordinator regarding any students that may require specific accommodations while at ODS.
- Arrange for chaperones in a 1:10 ratio. *See Chaperone Information on pg. 9 for more information about choosing chaperones. Please do not bring extra chaperones.*
- Choose a health officer. *See Health Officer Information on pg. 10.*
- Ensure all participating teachers read through Field Trip Information and the Chaperone Handbook.
- Copy "Family Prep Packet", "Permission, Health, and Medical Form", "Photo Release Form", and "Behavior Agreement Form" and send one of each home with each student.
- Copy "Chaperone Handbook", "Permission, Health, and Medical Form", and "Photo Release Form" and send one home with each adult chaperone.

**2 Weeks Prior to Field Trip**

- Submit final group numbers. *Please see your contract for policies regarding requests for additions or drops in attendance after this date.*
- Fill out and submit the field study and cabin assignments.
- Ensure that all health and permission forms have been returned.
- Go over the rules, packing list, and program schedule with students.
- Send out the 72 hour health google form to families via email 3 days before departure.

**Day Before Field Trip**

- Ensure all participants have returned their 72 Hour Health Form. If any participants are ineligible to attend ODS because of COVID-19 symptoms or exposure, adjust accordingly.
- Remind all participants of departure time.

**Arrival Day**

- Health officer collects all medication and electronics from participants. All medications must be in their original container.
- Text the Outdoor School coordinator when you leave the school, to help us anticipate your arrival time.

**Upon Arrival**

- Meet with the Site Lead to confirm all on-site numbers and cabin assignments.
- Health officer delivers medication and health forms to the infirmary.

## Curriculum Summary

Theme: “*How does where we are influence who we are?*”

### Pre-Field Trip Lessons (In class or virtual)

Prior to the first Pre-Field Trip Lesson, please show your class the Outdoor School Intro video, to provide students an overview of the experience and get them thinking about questions they have for our instructors when we visit your classroom.

Lesson Title	Length	Description
Lesson 1: Intro to ODS Field Trip & science practices	90 mins	Students will learn more about their overnight Outdoor School experience and have an opportunity to ask questions. Students will be introduced to some science practices and routines used at Outdoor School.
Lesson 2: Where are we?	90 mins	Students will develop their sense of place by exploring the Rogue Valley using a variety of source information including Tribal/Shared History, topographic maps, and watershed models. Students will apply and practice a thinking routine used at Outdoor School through a hands-on activity exploring a variety of artifacts and natural objects from our region.

### Field Trip Curriculum (On site at Camp Myrtlewood)

Lesson Title	Length	Description
<i>Introduction to Field Study:</i> Interview an Organism	30 minutes	Students will get acquainted with the “Interview an Organism” thinking routine that we will use in each field study lesson.
<i>Field Study:</i> Forest Ecosystem	2.5 hours	Students will... <ul style="list-style-type: none"><li>● make observations of plants and use their observation to develop unique and descriptive names for the plants around them.</li><li>● explore plant names from a variety of perspectives and discuss the importance of names in our place.</li></ul>
<i>Field Study:</i> Creek Ecosystem	2.5 hours	Students will... <ul style="list-style-type: none"><li>● make observations and ask questions about macroinvertebrates found in Myrtle Creek.</li><li>● use digital microscopes to enhance some of their observation strategies.</li><li>● will work as a group to develop new</li></ul>

		understandings about one of the questions they have from their exploration.
<i>Field Study:</i> Soil Ecosystem	2.5 hours	Students will... <ul style="list-style-type: none"> <li>● make observations using their senses of soil from various places at camp and compare it to the soil they brought from home.</li> <li>● identify the “ingredients” that are in soil.</li> <li>● identify the layers of the soil and which layer our food is grown in.</li> <li>● share observations about different organisms they discover in the forest that all contribute to decomposition.</li> <li>● trace foods they eat back to the soil and nutrient cycle.</li> </ul>
<i>Field Study:</i> People and the Environment		Students will... <ul style="list-style-type: none"> <li>● search for and identify natural shelters for both animals and people.</li> <li>● identify and find examples of First Food and Materials plants at Camp Myrtlewood and discuss the use of fire as a tool to benefit plants.</li> <li>● practice use of Materials plants by making cordage and elderberry beads.</li> </ul>
<i>Field Study:</i> Weather and Climate	2.5 hours	Students will... <ul style="list-style-type: none"> <li>● make observations and collect and record current weather data using weather tools.8</li> <li>● define weather and climate and discuss the differences between them.</li> <li>● develop a question that can be answered by observing tree rings and use an increment borer to sample a tree and answer their question.</li> </ul>

Post-Field Trip Lesson (classroom teacher led)

Lesson Title	Length	Description
Gratitude and Giving Back	60 minutes	Students will

		<ul style="list-style-type: none"> <li>● reflect on their experiences at Outdoor School.</li> <li>● share new understandings and appreciations for the land where we live.</li> <li>● discuss how choices can make an impact on the land, both positively and negatively.</li> </ul>
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### Supporting Students

We believe every student will be successful if they are able and that it is our responsibility to ensure students have what they need to be as successful as possible. We want to work with teachers to support students and their individual needs throughout all ODS programming. We will email you a Google Form to fill out. **We ask that you help us best serve your students by completing copies of this form for any students with physical, emotional, behavioral, or learning needs whose ODS experience would benefit from additional support.**

### Program Schedule & Overview

#### 4 Day and 3 Night ODS Schedule

Times may change depending on arrival and departure times, but the activities will generally flow in the following order.

	Day 1		Day 2		Day 3		Day 4
		7:15	Wake Up	7:15	Wake Up	7:15	Wake Up
		7:35	Gathering	7:35	Gathering	7:35	Gathering
		7:45	Breakfast Starts	7:45	Breakfast Starts	7:45	Breakfast Starts
10:30-		8:20	Niches	8:20	Niches	8:20	Niches
11:00	Students Arrive	8:50	Field Study assemble	8:50	Field Study	8:50	Field Study
11:00	Unload buses/use restrooms	9:00	Field Study 2		assemble		assemble
11:10	Small group tours & snack	12:00	Return from FS	9:00	Field Study 4	9:00	Field Study Wrap up
11:40	Orientation	12:05	Lunch	12:00	Return from FS	10:30	Name tag signing
11:55	Move into cabins	12:45	Niches/Cabin Time	12:05	Lunch	10:50	Lunch
12:15	Lunch	1:30	Field Study 3	12:45	Niches/Cabin Time	11:30	Closing Ceremony
12:50	Cabin time	4:30	Return from Field Study/ Recess	1:30	Field Study 5	11:45	Load buses
1:25	Field study intro	5:00	Cabin Time	4:30	Return from Field Study/Recess	12:00	Buses depart
1:55	Field study 1	5:40	Gathering	5:00	Cabin Time		
4:45	Recess	5:50	Dinner	5:40	Gathering		
5:15	Cabin time	6:40	Class Meeting	5:50	Dinner		
5:40	Gathering	7:40	Get Ready for Campfire	6:40	Evening Program		
5:50	Dinner	8:00	Campfire	7:40	Get Ready for Campfire		
6:40	Class Meeting	9:00	Get Ready for Bed	8:00	Campfire		
7:40	Get Ready for Campfire	9:30	Lights Out	9:00	Get Ready for Bed		
8:00	Campfire			9:30	Lights Out		
9:00	Get Ready for Bed						
9:30	Lights Out						

## Program Overview

**Meals:** All meals are provided during your Outdoor School field trip. Homemade, fresh, and delicious meals are served from Camp Myrtlewood's dining hall. Camp Myrtlewood staff plan and prepare meals that are nutritious and appeal to both students and adults. Meal times are opportunities for students, staff, student leaders, teachers, and chaperones to interact, build community, and nourish ourselves. Meal times are structured to provide time to eat, socialize, and receive important information for upcoming events. Vegetarian and gluten-free options can be provided. Please contact the Outdoor School Coordinator at [stacey@rogue-ee.com](mailto:stacey@rogue-ee.com) if you have any questions regarding specific dietary needs.

**Gatherings:** Each morning and evening the full ODS community will gather for a moment of mindfulness. During this time we encourage students to check in with themselves, to make observations about the natural environment around them, to think about others sharing in their ODS experience, to breathe deeply, and to think about what brings them joy while at ODS. This is a rare moment at ODS when the whole site is together, quiet, and still.

**Community Chores:** Chores are one way that students, staff, chaperones and teachers can support the ODS community as a whole. By helping set tables, clean the dining hall, move firewood, or sweep their cabins, students make a positive impact on their learning environment and maintain the Myrtlewood site. Staff members will help adult chaperones with schedules, instructions, and materials at the beginning of each chore.

**Cabin Time:** Cabin time happens each day after lunch and recreation. During this time students are expected to be with their cabin group and leader. We encourage cabin groups to take this time to rest, play games, and prepare cabin calls for the evening campfire. **Each cabin group will be assigned a time for showers (optional for students) during one of the cabin times on Day 2 or 3.**

**Recess:** Recess takes place between field study and dinner for about 30 minutes and is supervised by teachers and chaperones. There are opportunities for indoor and outdoor play and activities with more or less structure (ie field games, board games, etc.)

**Class Meeting:** Each class will be assigned an indoor meeting area for their evening class meeting times, which will typically be held twice during your program. This time is run by classroom teachers and allows a break for chaperones and student leaders. During this time, teachers may choose to conduct a variety of activities with their class, such as group games, read alouds, sharing circles, or making S'mores! If you need ideas or materials for your class meeting time, please contact the Outdoor School coordinator.

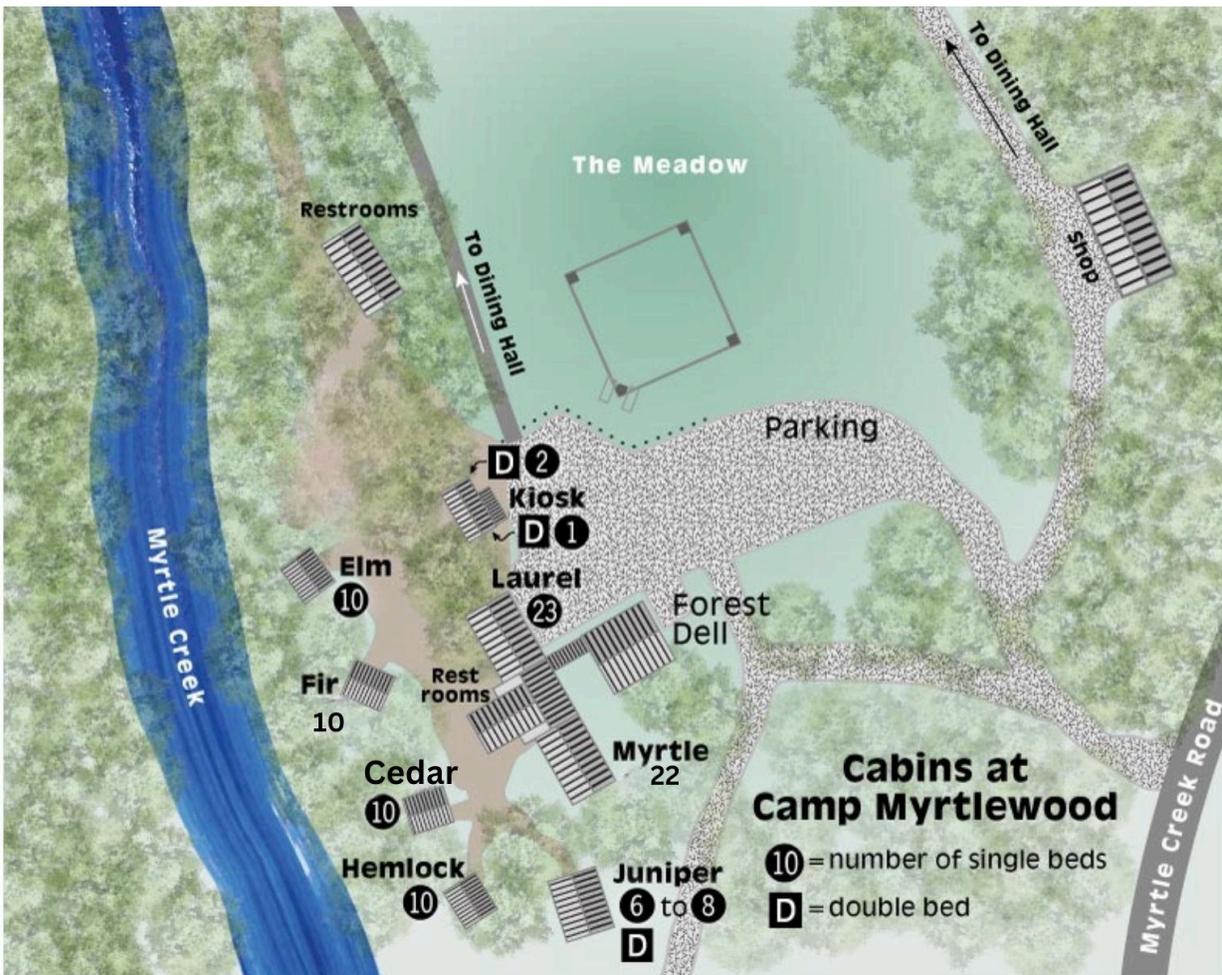
**Evening Program:** An evening program run by the ODS staff will be held in place of class meetings on one evening during the week. Typically, this is a Trivia game to promote teamwork and review field study content, on night 3.

**Campfire:** Campfire is an entertaining and fun time for students to sing songs and share in cabin unity. At the beginning of each campfire staff will sing songs to welcome each cabin and cabins will perform a "cabin call." Cabin calls are short songs, phrases, or dances that happen at their bench and are usually performed in unison. After cabin calls, staff and student leaders will lead loud/active songs. Midway through campfire, staff will lead a transition from louder to slower, quieter songs. To close campfire, staff and teachers will come on stage to sing our goodnight song. Staff will then dismiss cabin groups to go get ready for bed.

**Closing Ceremony:** At the end of each ODS field trip, we will take a few moments to commemorate our Outdoor School experience using soil students have brought from home/school and distribute final beads.

**Student Leaders (High School Volunteers):** High school student leaders are volunteers who support the Outdoor School program by filling a variety of roles, including leading activities during cabin times, engaging and supervising students during transitions and meals, leading during campfire, and supporting students on field study. They are often one of the highlights of Outdoor School for our 5th/6th grade students! Student Leaders are trained and evaluated by Rogue Outdoor School staff; they are working on developing their skills in teamwork, group management, teaching, and leadership. Please bring any feedback regarding Student Leaders directly to Rogue Outdoor School staff.

## Site Map & Directions



### Directions to Camp Myrtlewood

- From Medford, take I-5 North
- Take exit 113 for Clarks Branch Road toward Round Prairie
- Turn left onto Clarks Branch Road
- Turn right on NE Dole Rd
- Turn right onto OR-99 N
- Turn left on Brockway Rd
- Turn left onto OR-42 W, continue for 38 miles
- Turn left onto Myrtle Creek Road
- Buses should stop in the large parking area by the meadow. Individual cars may park in front of the Forest Dell building.

105 miles from Grants Pass, approximately 1 hour 57 minutes

133 miles from Medford, approximately 2 hrs 24 minutes

## **Chaperone Information**

Chaperones are vital to the success of the Rogue ODS experience. The role of Rogue ODS staff is primarily instructional; student supervision is primarily the responsibility of the school group. The group is responsible for student actions and their consequences. In particular, the group is responsible during:

- Bedtime and throughout the night
- Snack, recess, and cabin times, with support from Student Leaders.
- Transitions between activities, with support from Student Leaders.

## Selecting Chaperones

*Please choose chaperones who are prepared to:*

- Hike four to five miles a day.
- Be on duty 24 hours a day, unless given time off by the group leader. A one-hour break is provided each day.
- Motivate students to be prepared and arrive for activities on time.
- Help out when asked.
- Be separate from students during instructional time to support students' independent learning.
- Forego internet and cell phone usage in sight of students (e.g. during instructional activities, meals, and cabin and recreation time).
- Stay on site, even when off duty, regardless of whether they have their own transportation.
- Listen to directions from staff.
- Help direct students to safety in case of an emergency.
- Abide by Rogue Outdoor School's no alcohol/drugs policy, and smoke tobacco only in designated areas.

*Chaperone ratios:*

- Each cabin needs at least one teacher or chaperone. A ratio of one adult to seven students (1:7) is ideal.
- If you are struggling to recruit enough chaperones, please talk to the Outdoor School Coordinator about the minimum adequate number of adults.
- Larger numbers of chaperones can be distracting for students and detract from the Outdoor School experience. The maximum number of chaperones allowed is dependent on total participant numbers. Talk to the Outdoor School Coordinator about what it means to bring a high ratio of adults to students.

## Additional Support for Students

**If there are any students with special physical, medical, learning, or other needs, please inform the Outdoor School Coordinator as soon as possible so that staff may be best prepared to aid in their success.** We encourage schools to bring one-on-one student aides to ensure that all students have the

opportunity to attend ODS. Please let us know if you plan to bring aides and include them on your cabin list to ensure that we have enough beds for all adults and students.

### **Health Officer Information**

Families release their students to your school during the ODS field trip. Because of this, the school group as a whole is responsible for responding to all medical concerns. All ODS staff have CPR/AED and first aid certifications and carry small first aid kits in the field. While ODS staff are available for advice, they are not authorized to perform or assist in procedures beyond basic first aid. One teacher or adult from the school group must be designated as the health officer. The health officer is responsible for:

- Collecting and reviewing participants' Health and Medical Forms, and clarifying any medical issues and concerns.
- Making a list of medical issues and concerns, and discussing them with the Outdoor School Coordinator.
- Dispensing medications during the program.
- Making decisions regarding emergency medical services
- Transporting participants to medical facilities, if necessary.
- Contacting guardians for permission to give medical care, and regularly updating the guardians of sick or injured students.

If a student's parent or guardian is on site (e.g. as a chaperone), they will assume primary responsibility for the health and safety of that student in lieu of the health officer.

### Dispensing Medications

The health officer makes a list of which students take which medications at which times. They keep all medications in their possession (ideally in a locked box) or in the infirmary at all times. They assume responsibility for dispensing medications to students when needed. If the health officer is away from any student who needs medications, they are responsible for designating a chaperone to dispense the medication at the correct time. If an over-the-counter (OTC) medication is necessary (e.g. a student has a headache, upset stomach, or diarrhea), the health officer is responsible for obtaining permission from the parents prior to dispensing the medication. Rogue ODS may have limited quantities of common OTC medications and first aid materials. We strongly suggest you bring a supply.

At the discretion of the health officer, students who require an emergency inhaler or an epinephrine auto-injector (e.g. an EpiPen) may be permitted to carry those devices themselves, provided the health officer has access to them at all times. ODS recommends the medical officer or a designated chaperone oversee such students to ensure reliable access to medications at all times.

### Diabetes and Other Serious Conditions

Families of children with serious conditions requiring special care (e.g. diabetes) must provide a physician's treatment orders or other medical management plan for ODS. It must include regular daily

orders and an emergency plan for situations in remote areas. A copy must be kept in the infirmary where it is accessible to ODS staff in case the health officer is not available. Rogue ODS offers programming to all students, regardless of ability, provided there are reasonable accommodations that address their needs.

***The health officer is responsible for:***

- ***Arranging care, including a dedicated caregiver to accompany students who require special care.***
- ***Regularly confirming that treatment orders are being followed.***
- ***Ensuring that the student remains safe.***
- ***Ensuring that epinephrine autoinjectors are brought for any student with severe allergies.***

Dedicated caregivers must remain with the student during all activities. While it is our goal to make our programming accessible for all students, if a student is unable to participate in an activity, the caregiver is responsible for supervising the student. ODS staff can suggest alternate activities.

Minor Injury or Illness

If a minor injury or illness occurs on site, the health officer is responsible for treating and monitoring the situation. Examples of common first aid situations include cuts, blisters, headaches, and vomiting. ODS staff can advise and provide materials. If a student cannot participate in programming, the health officer will arrange for their care and monitoring.

If a minor injury or illness occurs in the field and the health officer is not present, ODS staff will preliminarily treat and stabilize the situation. Upon returning to the main part of site, the health officer will be responsible for further treatment and monitoring.

Medical Emergencies

If a medical emergency occurs on site, the health officer is responsible for making decisions regarding medical services (e.g. ambulance, air transportation, etc.). If no members of the school group are adequately trained to stabilize the patient, ODS staff will stabilize the patient while the health officer determines the emergency plan. If an emergency occurs in the field and the health officer is not present, ODS staff will preliminarily treat and stabilize the situation. The staff involved will relay all pertinent information to the health officer, and the health officer will determine the emergency plan. *For information regarding other emergency responses, see the Chaperone Handbook.*

Emergency Transportation

If a participant needs to be transported to a medical facility and emergency medical services are not used, the health officer is responsible for arranging transport. For this reason, we strongly suggest that each school keeps a vehicle on site for the duration of the program.

During the dry season, the risk of wildfire is elevated across Oregon. Schools attending ODS during those months must make accommodations for transporting all participants off site in the event of an emergent evacuation. If you are unable to provide accommodations, please consult the Program Director.

## Health Screening

### *COVID-19*

All participants (students, teachers, and chaperones) are required to submit a COVID-19 Health Screening Form within 72 hours of arriving at Camp Myrtlewood. Participants will be excluded from the program if:

- They are currently experiencing COVID-19 symptoms
- They had an onset of COVID-19 symptoms in the last 10 days and have not been tested for COVID-19

### *Lice*

Participants with lice or nits should not attend Outdoor School. If a participant is found to have lice or nits while at ODS, they will not be permitted to remain at ODS.

## Questions & Concerns

Questions and concerns about these or any other health, safety, or emergency procedure should be discussed with the Outdoor School Coordinator at least two weeks before the start of your field trip.

## **Supporting Families**

For some students, Outdoor School is the longest they've been away from home or stayed with people outside their family. This can be a nerve-racking experience for both the student and their family. The Family Welcome Letter and Family Prep Packet (sent in the weeks before the field trip) can give families some background about the program and what they can expect from the field trip experience. Other ways to support families include:

- Encourage families to ODS-hosted Family Information Night and Open House (dates to be announced later in the year)
- Direct families to the Rogue ODS website, especially the Family FAQ page
- Email families' questions to us, or invite families to email us directly

## **Packing List for Students**

This is a **SUGGESTED** list for students for 3 days and 2 nights. Encourage students to not purchase new items just to satisfy this checklist. They can borrow items from other people, use old but clean clothes, buy used boots, etc. ODS has a supply of essential gear (sleeping bags, boots, rain jackets, etc.) to lend out if students are unable to bring their own or they forget something. Encourage students to mark their items with their name so they are easier to return if they get lost.

### Clothing

- Pajamas
- Hiking boots or tennis shoes (waterproof if possible)
- Appropriate number of shirts, socks, and underwear for length of trip
- 2 Pairs of jeans/sturdy pants that cover the ankle
- Warm jacket (waterproof if possible)
- 1-2 Sweaters or sweatshirts
- Hat

### Bedding

- Sleeping bag
- Pillow

### General Supplies

- Flashlight or headlamp
- Plastic bag for dirty or wet clothes
- Small bag of soil from a meaningful place
- Book to read during quiet time

### Personal Items

- Wash cloth and/or hand towel
- Face soap
- Toothbrush and toothpaste
- Deodorant
- Sunscreen, lip balm
- Towel and shower items for trips of 3 nights or longer.

### Do NOT Bring

- Expensive items like jewelry
- Clothing with inappropriate language or references to religion, sex, tobacco, drugs, or alcohol
- Food or candy
- Phones, gaming consoles, or other electronics
- Weapons (including pocket knives)
- Makeup, perfumes, or scented lotions

If students bring items that are not allowed at ODS, these items will be stored in a secure location that students are not allowed to access. The items will be returned to students or their teachers before they return home.

### **Rules at ODS**

Our top priority is ensuring everyone has a safe and enjoyable time at ODS. To help us with that goal, please read through the following rules with your student(s) so that everybody is familiar with the expected community behaviors.

- All school policies and rules apply while participating in Rogue ODS programs. If a rule is not stated, common sense, good judgment, courtesy, respect, and safety apply.
- All living creatures, including people, are to be treated with courtesy and respect. This means the use of obscenities, jokes or slurs relating to another's race, religion, gender, sexual orientation, or physical or mental abilities is not allowed. It also means that plants, creatures, and all of nature deserve your respect and should not be damaged, injured, or harassed.
- Handling or harassing potentially dangerous organisms (animals, plants, insects, etc.) is not allowed.
- Stay with your group, be a good listener, and wear your nametag at all times.
- Stay out of other cabins and be respectful of others' sleeping areas and belongings.
- Use the buddy system. Wherever you go, you should always have an adult and at least one student buddy at all times. Students should never be alone with an adult one-on-one.

- Treat your ODS materials with care and use them as directed, at the appropriate time.
- Unsafe activities must be avoided at all times (e.g. no climbing trees, running, sliding or jumping on rough, slick areas). Walk wherever you go.
- Violations of these policies, particularly those relating to an individual's physical or mental health, will result in staff intervention and may result in removal from the program.

Upon arrival, students will go through an orientation, which will review these and other ODS policies.

### **Behavior Management**

At ODS, we believe that every student will be successful if they are able and that it is our responsibility to ensure students have what they need to be as successful as possible. We focus our behavior management on supporting students to participate constructively, rather than on punishing them for disruptive behaviors. The following steps are a general outline of how we support students, and may be adapted as needed.

Step 1: ODS staff talks to the student to determine if they understand the rules and are capable of following them. The student receives a short break from the group if necessary.

Step 2: If the behavior continues, the student meets with a staff member to write a support plan that outlines the student's responsibilities, behavior goals, and supports they may need.

Step 3: If the behavior continues, parents or guardians will be notified of the situation and asked for input and support. The student will then meet with a staff member and a teacher to discuss what their participation will look like going forward.

Step 4: If the behavior continues, further action will be determined by the teacher and Site Lead, which may include asking the parent or guardian to remove the student from the program.

### Actions Which Justify Immediate Removal of Student from Programs

- Violent acts or threats of violence
- Possession of alcohol, narcotics, marijuana, or tobacco products
- Theft or vandalism
- Possession of a weapon
- Offensive behavior or remarks, including the use of racial, religious, or sexual slurs or intimidation, or overt sexual behavior
- Leaving supervision

All transportation, costs, and logistics for a student's removal are the responsibility of the student's family.

### **Cabin & Field Study Groups**

#### Cabin Assignments

Please submit cabin groupings **two weeks in advance of your field trip** and verify participants and changes with the Site Lead upon arrival. List first and last names of each participant on the list. We

recommend letting students nominate two other people they would like to be in a cabin with and then creating groups on your own with that input. We also recommend keeping the lists private until students move into their cabins to avoid issues of students wanting to change groups beforehand. Final cabin groups will be determined on-site based on student numbers, chaperones, and student needs.

#### Field Study Assignments

Please submit field study groupings two weeks in advance of your field trip and verify participants and changes with the Site Lead upon arrival. Divide students and chaperones into **five** field study groups. These groups will rotate through field study together. Feel free to note any specific academic or social needs you feel would be helpful for our instructors to know about students. Depending on the activity, these groups may be separated further into smaller groups.

**For groups of 70 students or less, please use this cabin list to assign students to cabins.**

**Boys Side**

**Oak (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Spruce (Triple cabin, sleeps 8)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Myrtle (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Cedar (Rustic stand alone cabin, sleeps 10)**

Chaperone

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Girls Side:**

**Pine (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.

- 3.
- 4.
- 5.
- 6.

**Sequoia (Triple cabin, sleeps 8)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Laurel (Triple cabin, sleeps 8)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Elm (Rustic stand alone cabin, sleeps 10)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Fir:(Rustic stand alone cabin, sleeps 10)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

9.

Teacher Cabins (Rustic):

**Hemlock or Juniper**

- 1.
- 2.
- 3.
- 4.
- 5.

\*\*Optional Forest Dell Meeting Room can be used as a nurses station/infirmery. It has couches, chairs, a cot for sleeping, full kitchen and refrigerator. It is located in the main cabin area.

**For groups of more than 70 students, please use the following cabin list to assign cabins:**

**Boys Side**

**Oak (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Spruce (Triple cabin, sleeps 8)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Myrtle (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Cedar (Rustic stand alone cabin, sleeps 10)**

Chaperone

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Hemlock: (Stand alone and brand new!, sleeps 10)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Girls Side:**

**Pine (Triple cabin, sleeps 7)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Sequoia (Triple cabin, sleeps 8)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Laurel (Triple cabin, sleeps 8)**

Chaperone:

- 1.

- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Elm (Rustic stand alone cabin, sleeps 10)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Fir:(Rustic stand alone cabin, sleeps 10)**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

**Juniper(stand alone cabin with two rooms, sleeps 9) Please only use if all other options are already filled.**

Chaperone:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Teacher Cabins:

**The Kiosk right side:**

- 1.
- 2.

**The Kiosk left side:**

- 1.
- 2.

\*\*Optional Forest Dell Meeting Room can be used as a nurses station/infirmery. It has couches, chairs, a cot for sleeping, full kitchen and refrigerator. It is located in the main cabin area.

Field Study Group Lists (for 4 or 5 day programs please make 5 groups, for 3 day programs please make 4 groups)

**Group A**

**Group B**

**Group C**

**Group D**

**Group E**

